

User

 Language: [Deutsch](#) · [English](#)

User

Manage user accounts – login, e-mail, super user, groups, password and account status.

REFERENZ ADMINISTRATOR UPDATED: JUL 2026 APPLIES TO NUCLOS 4.2026.X

On this page

- Account and login
- Rights
- Password
- Status & log
- Related pages

Menu *Administration* *User*. Users are the people who actually use the application.

Account and login

- User ID:** login name for the login screen.
- E-mail address:** should always be filled (e.g. for sending e-mails from this business object).
- Allow login with e-mail address?:** allows login via e-mail as an alternative (user ID still works).

Rights

A user with the **super user** flag automatically gets all rights. Otherwise rights result from membership in one or more [user groups](#) – with several, the **highest** permission level applies.

Password

A password is set on creation (see [security policies](#)). With an SMTP server configured and a valid e-mail, the password can be sent automatically (the user name is not transmitted). With **force password change** the user must change it at the next login.

Status & log

Field	Meaning
Locked	the account is locked.
Valid until	date on which the account expires.
Login attempts	failed attempts since the last successful login.
Last login	time of the last login.
Password changed	time of the last self password change.

Related pages

 **User groups**

Rights.

[Open](#)

 **Security parameters**

Security.

[Open](#)

